

Syllabus of the educational component

WORK-EXPERIENCE INTERNSHIP



Higher education degree - bachelor

Field of knowledge - 29 International relations

Specialty - 293 International Law

Educational and Professional Program – «International Law»

Year of study: 4 , **semester:** 8

Credits : 10

language : English

Contact Information:

Department of International Law and Migration Policy, <http://inlaw.wunu.edu.ua/>,
office . 5313

Description educational component

Work-experience internship is an integral part of the process of training specialists with a higher education degree «Bachelor» under the educational and professional program «International Law». During work-experience internship, fundamental concepts about the future profession are established, a system of motivation for learning is formed, and the foundations of professional self-determination are laid. Work-experience internship of students is the final link of practical training, which makes it possible to deepen theoretical knowledge of disciplines educational plan improve professional competences and raise the level of training. The goal of work-experience internship is the formation of the professional competence of a bachelor, which is manifested in the readiness to solve professional tasks using theoretical and practical professional and subject knowledge, life experience, values and inclinations, the formation, based on the knowledge obtained at the university, of professional skills and abilities for the adoption of independent decisions during work in specific socio-economic and socio-legal conditions; fostering the need to systematically replenish one's knowledge and creatively apply it in practical activities.

The structure of the educational component

- training;
- informing students about the purpose, tasks and content of work-experience internship;
- familiarization of students with the procedure of work-experience internship;
- providing students with instructions on the implementation of the work program of work-experience internship, the procedure for processing all necessary documents, in particular, the practice diary and the report on the results of the work-experience internship;
- performance of specific work under the guidance of a work-experience internship worker from the practice base;
- familiarizing students with the procedure for protecting the production work-experience internship report.

Prerequisites

Successful study of the disciplines provided by the curriculum of the educational and professional program "International Law".

Post-requisites

The knowledge acquired by students in the course of studying the disciplines provided for in the curriculum of the educational and professional program «International Law» will become the theoretical basis for the formation of a report (after passing work-experience internship), preparation for the attestation exam in the specialty, the possibility of obtaining a master's degree in the future and carrying out further scientific -research work by specialty.

Evaluation policy

Deadlines and Rescheduling Policy. Reports on work-experience internship, which are submitted in violation of the deadlines set by the curriculum without valid reasons, are evaluated at a lower grade. A student who has not completed the work-experience internship program for good reasons may be granted the right to undergo work-experience internship again if the conditions determined by the university are met.

Academic Integrity Policy. Reports that are mechanically transcribed from regulatory documents, regulations, job duties, unprocessed and not properly formatted, and even more so made by verbatim use of the text and ideas of other authors without reference to relevant sources of information, are not allowed for protection.

Visitation Policy. Visiting the practice bases is a mandatory component of the assessment, for which points are awarded. For objective reasons (for example, quarantine, martial law, illness, internship abroad), the work-experience internship can take place in an online form upon agreement with the head of the work-experience internship.

Evaluation system and requirements

The requirements regarding the procedure for passing the work-experience internship and protecting the report are given in the work-experience internship program.

The final score (on a 100-point scale) from work-experience internship is determined as a weighted average, depending on the specific weight of each credit component:

Credit module 1 (training)	30%
Credit module 2 (formulation of the report)	30%
Credit module 3 (report protection)	40%

Rating scale:

According to the scale of the University	On a national scale	According to the ECTS scale
90–100	perfectly	A (excellent)
85–89	fine	B (very good)
75-84		C (good)
65-74	satisfactorily	D (satisfactory)
60-64		E (enough)
35-59	unsatisfactorily	FX (unsatisfactory with possibility of reassembly)
1-34		F (unsatisfactory with mandatory repeat course)

Recommended sources of information

1. Economic Procedure Code of Ukraine of November 6, 1991 No 1798-XII URL: <http://zakon.rada.gov.ua/go/1798-12>
2. Code of Administrative Procedure of Ukraine of July 6, 2005 № 2747-IV URL: <http://zakon2.rada.gov.ua/laws/show/2747-15>
3. Code of administrative offences of Ukraine of December 7, 1984 № 8073-X URL: <http://zakon4.rada.gov.ua/laws/show/80731-10>
4. Criminal Code of Ukraine of April 5, 2001 № 2341-III URL: <http://zakon.rada.gov.ua/go/2341-14>
5. Criminal Procedure Code of Ukraine of April 13, 2012 № 4651-VI URL: <http://zakon2.rada.gov.ua/laws/show/4651-17>
6. Civil Procedure Code of Ukraine of March 18, 2004 № 1618-IV URL: <http://zakon.rada.gov.ua/go/1618-15>
7. On advocacy and advocacy activity: Law of Ukraine of July 5, 2012 № 5076-VI URL: <http://zakon2.rada.gov.ua/laws/show/5076-17/paran3#n3>
8. On free legal aid : the Law of Ukraine of June 2, 2011 № 3460-VI URL: <http://zakon5.rada.gov.ua/laws/show/3460-17>
9. On higher education: the law of Ukraine of July 1, 2014 № 1556-VII URL: <http://zakon4.rada.gov.ua/laws/show/1556-18>
10. On state protection of employees of the court and law enforcement agencies : law of Ukraine No. 3781-XII of December 23, 1993 (title of the law as amended by law of Ukraine No. 767-VII of 23.02.2014) URL: <http://zakon2.rada.gov.ua/laws/show/3781-12>
11. On Civil Service: Law of Ukraine of December 10, 2015 № 889-VIII URL: <http://zakon3.rada.gov.ua/laws/show/889-19>
12. On access to Public Information: Law of Ukraine of December 22, 2005 № 3262-IV URL: <http://zakon5.rada.gov.ua/laws/show/2939-17>
13. On access to court decisions: the law of Ukraine of January 31, 2011 № 2939-VI URL: <http://zakon3.rada.gov.ua/laws/show/3262-15>
14. On electronic documents and Electronic Document Management: Law of Ukraine of May 22, 2003 № 851-IV URL: <http://zakon3.rada.gov.ua/laws/show/851-15>
15. On citizens' appeals: law of Ukraine of October 2, 1996 № 393/96-BP URL: <http://zakon1.rada.gov.ua/laws/show/393/96-%D0%B2%D1%80>
16. On Information: Law of Ukraine of October 2, 1992 № 2657-XII URL: <http://zakon4.rada.gov.ua/laws/show/2657-12>
17. On Local Self-Government : Law of Ukraine of May 21, 1997 № 280-97/BP URL: <http://zakon4.rada.gov.ua/laws/show/280/97-%D0%B2%D1%80>
18. On local state administrations: the law of Ukraine of April 9, 1999 № 586-XIV URL: <http://zakon1.rada.gov.ua/laws/show/586-14>
19. On the National Police : the law of Ukraine of July 2, 2015 № 580-VIII URL: <http://zakon3.rada.gov.ua/laws/show/580-19>
20. On the prosecutor's office : the law of Ukraine of October 14, 2014 № 1697-VII URL: <http://zakon4.rada.gov.ua/laws/show/1697-18>
21. On service in local self-government bodies: Law of Ukraine of June 7, 2001 № 2493-III URL: <http://zakon1.rada.gov.ua/laws/show/2493-14>
22. On the judicial system and status of judges : law of Ukraine of June 2, 2016 № 1402-VIII <https://zakon.rada.gov.ua/laws/show/1402-19#Text>

24. General regulations on the legal service of a ministry, other executive authority, state enterprise, institution and organization: approved by resolution of the Cabinet of Ministers of Ukraine of November 26, 2008 № 1040 URL: <http://zakon2.rada.gov.ua/laws/show/1040-2008-%D0%BF>
25. Regulations on the Ministry of Justice of Ukraine : approved by resolution of the Cabinet of Ministers of Ukraine of July 2, 2014 № 228 URL: <http://zakon4.rada.gov.ua/laws/show/228-2014-%D0%BF>
26. Regulations on the National Agency for civil service issues : approved by resolution of the Cabinet of Ministers of Ukraine of October 1, 2014 № 500 URL: <http://zakon4.rada.gov.ua/laws/show/500-2014-%D0%BF>
27. Procedure for maintaining the Unified State Register of court decisions: approved by the Cabinet of Ministers of Ukraine No. 740 of May 25, 2006 (as amended by resolution of the Cabinet of Ministers of Ukraine No. 1007 of September 23, 2009) URL: <http://zakon5.rada.gov.ua/laws/show/740-2006-%D0%BF>
28. Procedure and conditions for concluding contracts with lawyers who provide free secondary legal assistance on a permanent basis, and contracts with lawyers who provide free secondary legal assistance on a temporary basis: approved by the Cabinet of Ministers of Ukraine No. 8 of January 11, 2012 (as amended by resolution of the Cabinet of Ministers of Ukraine No. 1214 of December 19, 2012) URL: <http://zakon0.rada.gov.ua/laws/show/8-2012-%D0%BF/paran10#n10>
29. Regulations on Centres for providing free secondary legal aid: approved by the Order of the Ministry of Justice of Ukraine dated July 2, 2012. № 967/5 URL: <http://zakon0.rada.gov.ua/laws/show/z1091-12>
30. Procedure for performing notarial actions by notaries of Ukraine : approved by Order of the Ministry of Justice of Ukraine dated February 22, 2012 № 296/5 URL: <http://zakon5.rada.gov.ua/laws/show/z0282-12>
31. On the activities of ethics and official discipline commissions of internal affairs bodies : Order of the Ministry of internal affairs of Ukraine dated August 7, 2013 № 750 URL: <http://zakon2.rada.gov.ua/laws/show/z1471-13>
32. On holding a competition for the selection of lawyers involved in the provision of free secondary legal aid: approved by the Order of the Ministry of Justice of Ukraine dated February 24, 2014 № 39/7 URL: http://zakon0.rada.gov.ua/laws/show/v39_7323-14
33. General rules of Conduct for a civil servant: approved by Order of the Main Department of the Civil Service of Ukraine dated August 4, 2010 № 214 URL: <http://zakon2.rada.gov.ua/laws/show/z1089-10>