

**MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
WEST UKRAINIAN NATIONAL UNIVERSITY**

APPROVEDBY

Order No. 38 of the Rector of West Ukrainian
National University of October 1, 2020

Rector [signature] Andriy KRYSOVATYY
[stamp]

**REGULATIONS
ON THE USE OF STUDENT HOUSING OF WEST
UKRAINIAN NATIONAL UNIVERSITY**

RATIFIED

By the decision of Academic Council
of West Ukrainian National University
of September 30, 2020, Minutes No. 2

Ternopil 2022

I. GENERAL PROVISIONS

1.1. This Regulation applies to student housing of West Ukrainian National University (hereinafter referred to as the University) and defines the mechanism for providing dormitories for students of vocational pre-higher and higher education, the specifics of using student housing of the University, in particular the procedure for allocating, occupying and using the living space, living and communal premises of the dormitory and living conditions.

Student housing of the University is a part of its integrated property estate, which is managed by the Rector of the University.

1.2. The Regulations on the use of student housing of the University (hereinafter - the Regulations) are developed in accordance with the Model Regulations on the Use of Dormitories, approved by the Resolution No. 498 of the Cabinet of Ministers of Ukraine of 20 June 2018 and Regulations on the Specifics of the Use of Dormitories of Vocational Pre-University and Higher Education Institutions, approved by the Order No. 1452 of the Ministry of Labour of Ukraine of 21 November 2019.

1.3. The Regulations are approved by the Rector in agreement with the student self-government of the University.

1.4. The Regulations are mandatory for students and other residents living in the student housing.

II. UNIVERSITY DORMITORIES AS ACCOMODATION

2.1. Student dormitories of the University are used as accommodation for higher and vocational higher education students who study at the University full-time (intramurally) or part-time (extramurally) and do not have a permanent place of residence near the University's location.

2.2. The following persons may live in a University dormitory:

- part-time students if they need to fulfil the curriculum components that require their in-person attendance;
- students of vocational pre-higher, higher education who are studying full-time (intramurally), part-time in another educational institution that has no (or insufficient) places for students to live in their own dormitories;
- a family consisting of students of the University and other educational institutions;
- applicants during the entrance examinations coming from other communities, including orphans and children deprived of parental care, provided that they do not have a place of residence near the University's location;
- provided that students of the University are fully accommodated, employees of the University and other citizens may live in student dormitories.

2.3. Residence in basements, cellars, as well as in unsuitable living quarters of the University's student

dormitories is not permitted.

All premises of student dormitories must be used according to their functional purpose.

Together, the University's student dormitories form a campus.

2.4. Living space in the University dormitory is provided as:

- a separate bed for single persons of the same sex living together;
- a separate room for separate living of one person or family.

The size of the living space is determined by the Model Regulations on the Use of Dormitories, approved by the Resolution No. 498 of the Cabinet of Ministers of Ukraine of 20 June 2018, as well as by regulatory and technical documents.

2.5. The University administration undertakes to provide suitable conditions for living, independent work, recreation, physical education and sports in the student housing, as well as to ensure compliance with relevant sanitary and hygienic norms and rules, to carry out routine and major repairs of premises and equipment, and to create conditions for the use of student housing by persons with special needs and people with limited mobility.

The rights and duties of the University's dormitory staff are determined by their job descriptions.

2.6. On its website, the University posts the following:

- information on the availability of student housing, the availability of free space in dormitories, the cost of accommodation, including housing with a premium standard of comfort;
- Regulations on the use of student housing;
- sample lease agreement for living space in a student dormitory.

III. ALLOCATION OF LIVING SPACE IN STUDENT DORMITORIES OF THE UNIVERSITY

3.1. In order to obtain a residential room in a University dormitory for the current academic year, a student submits a request to the Rector of the University or to a person authorised by them.

3.2. Decisions to provide a person with a living space in a student dormitory are made by the Rector of the University in agreement with the student self-government board of the University.

For the purposes of organising the allocation of living space in the University's student housing, the Rector may establish appropriate working groups, which must include representatives of student self-government.

Upon decision to provide a person with a living space in a student dormitory, the University administration issues such a person a residential permit for a living space in a student dormitory (hereinafter - the permit) of the established form and concludes a lease agreement with him/her for said living space.

During the holidays, the premises of a student dormitory may be used in accordance with the List of

Paid Services that may be provided by educational institutions, other institutions and establishments of the educational system belonging to the state and municipal form of ownership, approved by the Resolution No. 796 of the Cabinet of Ministers of Ukraine of 27 August 2010.

3.3. A student's gender, as well as affiliated faculty, institute, or department, may determine the allocation of living space in the University's dormitory in the form of a separate bed.

3.4. The priority of granting living space in the student dormitory of the University, including the right to priority housing for persons of privileged categories, is established in accordance with the requirements of the law.

3.5. Students move into the University dormitory upon receipt of a permit and a document that proves identity.

The permit is to be kept by the person to whom it is issued for the entire period of their residence in the University dormitory.

3.6. Applicants for vocational pre-higher and higher education are subject to mandatory routine medical examinations in accordance with Article 21 of the Law of Ukraine On Protection of the Population from Infectious Diseases.

3.7. In accordance with the law, a University official assigned such duties shall keep records of permits and process documents regarding the registration of residence of student dormitory tenants.

3.8. Pursuant to a permit issued to them, a person who resides in a student dormitory shall be provided with a bed or separate living space (room), property according to the list specified in the lease agreement for a living space in a student dormitory of the University, and a pass allowing them to enter the student dormitory. Such a person must sign a document confirming that they have read and understood the internal regulations, safety and fire safety rules of the student dormitory.

If a student who will reside in the University's student dormitory is a minor, parents or other legal representatives shall also acquaint themselves with these Regulations and the internal regulations of the student dormitory.

Upon a written request from parents or other legal representatives of students who are minors, the University may impose restrictions on such persons leaving the student dormitories at night.

3.9. Students who return to the University's student dormitory after the end of the holidays are provided with the rooms in which they lived before.

IV. USE OF THE UNIVERSITY STUDENT HOUSING

4.1. Residents of the University's student dormitory have the right to unimpeded round-the-clock access to the student dormitory (entering and leaving it). They shall not be required to give oral or written explanations at any time of the day or night as to the reasons for their entry or exit from the University's student dormitory, except as provided for in paragraph three of these Regulations.

Under special circumstances (issued alert of a man-made or natural disaster, etc.), the University may decide to restrict the unimpeded movement to and from the University's dormitory for a certain period of

time, provided that dormitory residents are notified of this in a timely manner.

4.2. Visitors have the right to stay in the dormitory from 8:00 to 22:00. Upon entering the student dormitory, the visitor shall present an ID document to the student dormitory attendant and register in the visitor log.

The resident of the student dormitory must personally meet the visitor and leave his/her pass with the student dormitory attendant. The resident of the student dormitory is responsible for the timely departure of visitors from the student dormitory and their compliance with the internal regulations of the student dormitory. The resident must personally escort the visitor to the exit of the student's dormitory and collect his/her pass.

4.3. Residents of the University's student dormitory, in agreement with the administration of the student dormitory, may use common areas for educational, cultural, entertainment, sports, and recreational activities. During such events, restrictions on the permissible noise level, rules of conduct and sanitary and hygienic requirements must be observed.

4.4. Residents of the University's student dormitory have the right to:

- receive timely housing and utility services of adequate quality;
- use ancillary facilities, storage rooms, other equipment and common property of the student dormitory;
- request timely repair or replacement of equipment, furniture, inventory, bed linen, etc. that have become unusable, as well as elimination of deficiencies in the provision of living conditions in compliance with the legislation on the provision of household, housing, and utility services;
- elect student self-government boards of the University dormitory and be elected to them (for students);
- participate in solving issues related to the improvement of living conditions, the quality of work of student dormitory staff, organisation of cultural, entertainment, educational, sports and recreational activities, leisure, etc. through the student self-government of the University student dormitory;
- file complaints about the work of the dormitory staff and living conditions that do not meet the established standards, as well as other issues of dormitory maintenance to the University administration and other institutions in accordance with the Law of Ukraine On Citizens' Appeals;
- other rights in accordance with the law.

4.5. Residents of the University dormitory must:

- know and comply with the internal regulations of the student dormitory;
- pay for accommodation and utilities in a timely manner and in full in accordance with the student dormitory lease agreement;
- keep their room and common areas clean and tidy;

- take good care of the student dormitory property, use heat, electricity, gas and water economically and sustainably;
- submit requests for repair of electrical, plumbing and other equipment and furniture in a timely manner;
- immediately inform the administration and student self-government of the student dormitory about all emergencies in the student dormitory;
- not to interfere with the legitimate access to the student dormitory and/or use of premises, property, equipment in common use by other persons;
- notify the administration of the student dormitory in the event of leaving the student dormitory of the University for more than 5 days;
- compensate for material damage caused in accordance with the law;
- comply with safety regulations, fire safety requirements, and sanitary standards;
- ensure that the dormitory director has duplicate keys to the residential premises in which they live in case of independent lock replacement or loss of the issued keys.

4.6. Residents of the student dormitory are prohibited from:

- violating the internal regulations of the student dormitory;
- smoking, using drugs or toxic substances, being under the influence of alcohol, drugs or toxic substances;
- keeping animals;
- independently refurbishing and redeveloping the premises of the student dormitory;
- using electrical appliances that are not specified in the lease agreement for living space in the student dormitory without permission from the administration of the student dormitory;
 - violating the noise level requirements within the premises;
 - arbitrarily moving from one room of the student dormitory to another.

4.7. For violation of the internal regulations of the student dormitory, the administration of the student dormitory may issue the resident:

- a notice;
- a warning.

In case of systematic violations of the internal regulations of the student dormitory by the resident, the student self-government may raise the issue of his/her further residence in the student dormitory with the administration of the student dormitory of the University. The decision on the further residence of such a person in the student dormitory shall be made by the Rector, taking into account the recommendations of the student self-government and the administration of the student dormitory.

4.8. Residents of the student dormitory may be involved in any work on improving it and/or the surrounding area only with their consent.

4.9. Representatives of the administration of the University, campus, academic faculty, and other employees of the University have the right of unimpeded round-the-clock access to the student dormitory of the University within the scope of their official duties.

4.10. Relocation of residents of the student dormitories between rooms within the same student dormitory or between student dormitories is effected on the basis of a written request from such person.

4.11. Eviction from student dormitories of the University is carried out in accordance with Article 132 of the Housing Code of the Ukrainian SSR.

V. PAYMENT FOR ACCOMMODATION IN STUDENT DORMITORIES

VI. OF THE UNIVERSITY

5.1. The fee for accommodation in student dormitories of the University is set by the Rector of the University in agreement with the student self-government, taking into account the requirements of the Order No. 284/423/173 of the Ministry of Education and Science, Youth and Sports of Ukraine, the Ministry of Finance of Ukraine, the Ministry of Health of Ukraine of 28 March 2011, registered with the Ministry of Justice of Ukraine on 27 April 2011 under No. 520/19258.

5.2. Payment for accommodation in student dormitories of the University shall be made by residents in the manner and within the terms established by the lease agreement for accommodation in a student dormitory.

VI. STUDENT SELF-GOVERNMENT IN STUDENT DORMITORIES OF THE UNIVERSITY

6.1. Each student dormitory of the University has student self-government bodies, which are an integral part of the University's public self-government.

6.2. The composition, procedure for holding elections and powers of student self-government operating in the student dormitory are determined in accordance with Article 40 of the Law of Ukraine "On Higher Education" and the statutory documents of the University.

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Approved: Vice-Rector for Social and Economic Development	[signature]	Vasyl BULAVYNETS
Chairman of the University Student Council	[signature]	Vasylyna PAKHOLOK
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