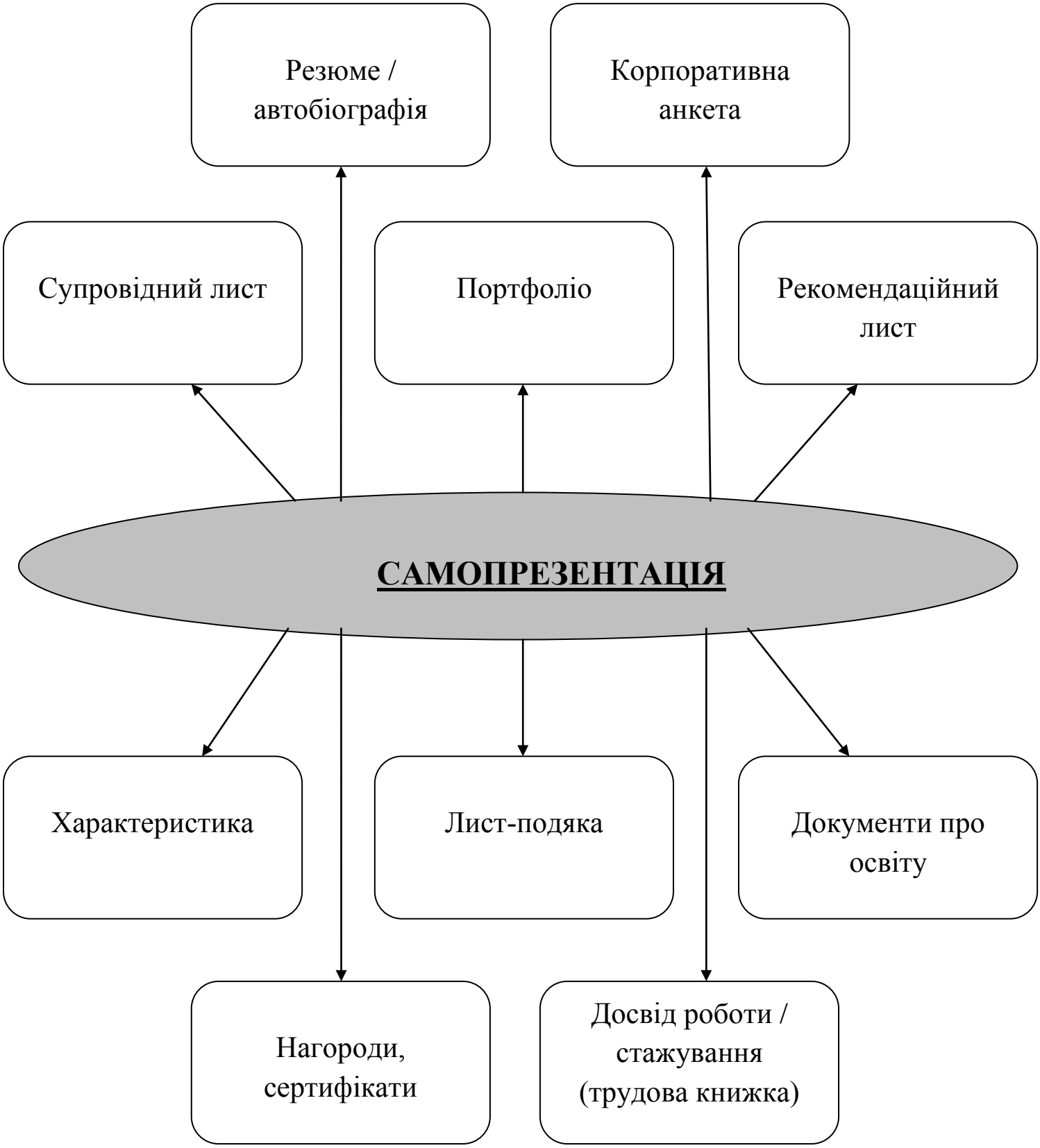Інструменти пошуку роботи